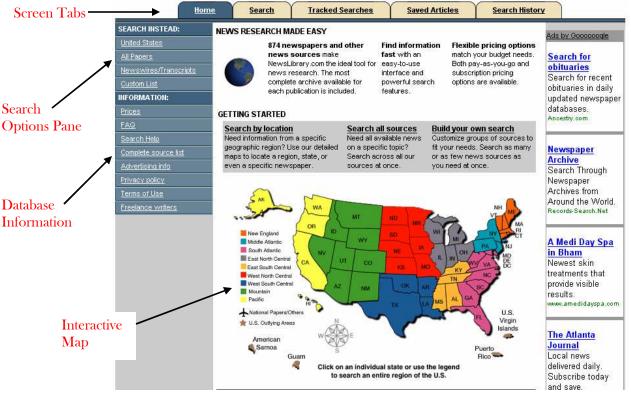




NewsLibrary is an online archive over 950 newspapers and other news sources. You can search all articles in the database for free however; only articles from The Birmingham News are free to view full text. When you search, you will be presented with a list of dates and headlines, along with the first few lines of each article. Select the article that you are looking for and click on the link to view the full text.

Articles in the **Dhe Birmingham News** are free to view for Jefferson County residents. All other articles may be purchased. If a patron wishes to purchase articles from other newspapers, they must set up a personal account. Please note that photographs and graphics are not available

Before we begin searching, let's look at the interface:



To begin searching for articles in The Birmingham News, click on Alabama in the interactive

map. You will be given a search page that lists all newspapers available for Alabama. Type your search terms into the text box.

SEARCH	IING: ALABAMA				
for:			Searc	advanced search	
return:	Best matches first	~	from:	all documents	~

You may choose to **return** 'Best matches first,' 'Most recent matches first,' or 'Oldest matches first.' You may limit your search by year with the **from** feature. Note that while this feature lists years back to 1977, The Birmingham News is only available from April 27, 1993.

Below the search area is a list of Alabama newspapers, click the box next to The Birmingham News. Then Click Search.

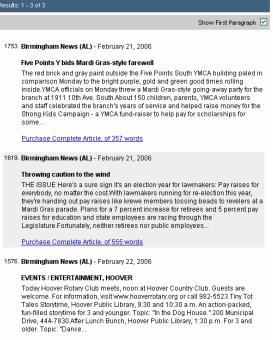
A results list will appear similar to the one on the right.

Here, the search terms were 'Mardi Gras' and the results were limited in the **from** feature to articles posted 'yesterday or today'.

Each result in the list has a number, name of the paper it came from, date, title, summary and hyperlink leading to the article. The hyperlink also lets you know how many words are in the article.

Click on the "<u>purchase complete Article of \*\*\*</u> words" hyperlink to view an article.

At the top and bottom of the list of results you will find links to additional pages of search results. Click on the page number you wish to view.



Purchase Complete Article, of 549 words

Once you find an article you want to keep, there are several options for you to keep up with the information. While you are using the database, you may save articles for the duration of your session by clicking the "Save this Article" box. Articles that you have saved may be found by clicking the "Saved Articles" screen tab.

You may choose to send the	article to yourself or someone else. Ty	pe a valid e	mail address into
"e-mail this article to:" bar.	e-mail this article to: enter valid e-mail address here	Send	Save this Article

To print the article, go to "File" on the menu bar, then click "print". You may want to use your "Print Preview" option to see if there is really anything to print on the last page.

To search for obituaries within The Birmingham News, type the name of the deceased last name first into the search box.

Articles often appear in NewsLibrary within a couple of days of publication.

You may use the "advanced Search" option to add search terms and phrases.

Additional help for this database may be found on the left side of the screen under "Information". Click on the "FAQ" and "Search Help" tabs.